

Scandinavian Academy
Training Center

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Riyadh - Al Khaleej District - Sheikh Abdul Aziz Bin Abdul Rahman Bin Bishr Street - 13223 - Office No. 5 | P.O.BOX : 13224

# Course: Security Incident Management and Investigations

| Code | City | hotel | Start | End | price | Language - Hours |
|---|---|---|---|---|---|---|
| SM-765SA | Dammam | Hotel Meeting Room | 2027-07-11 | 2027-07-15 | 9950 SR | En - 25 |

## Why Attend

In this essential 5-day course, we thoroughly cover Incident Management in part one, followed by the Fundamentals of Investigations in part two.

During the Incident Management portion, participants will explore how incident management works and how individuals and teams can successfully implement and apply principles within their organizations and/or work environments. Incident Management involves returning your organization’s everyday business safety, productivity, and overall operation, to normal as quickly as possible after an incident. Topics such as principles of incident management, incident management methodology, and incident typology will be covered in detail.

During the Fundamentals of Investigations portion, participants will explain and demonstrate crime scene searching, recording, collecting, preservation of evidence, conducting interviews, follow-up meetings and case preparation. Participants will explain and demonstrate their knowledge of the basic investigatory process by participating in role plays designed to apply the skills required to deal with problems encountered during interviews, interrogating suspects, evidence collection and legal admissibility, while applying techniques to secure the environment during an Investigation.

## Course Methodology

This course uses a variety of methods including case studies, role plays, presentations, videos and group exercises/activities to facilitate the learning process.

## Course Objectives

- Explain and apply the principles of Incident Management to their workplace
- Apply Incident Management methodology and create a plan to recover the business quickly from a threat or incident
- Explain the basic fundamentals of an investigation
- Demonstrate how to conduct a basic internal investigation within their organization
- Conduct a complete crime scene preservation investigation from start to finish

## Target Audience

This course is suitable for security managers/supervisors and personnel, company investigators, human resource professionals, site managers, safety and incident response team members, business owners, and anyone involved in incident management and investigations.

## Target Competencies

- Incident Management
- Crime Scene Management
- Communication Skills
- Team work
- Critical Thinking

## Course outline

### Introduction to Incident Management and Investigations

- Incident management.
- Differences between an Emergency, Incident and Accident

- Security incidents and safety incidents
- Managing an incident
- Incident response
- Business Continuity Management (BCM)
- Investigation case studies
- Evidence collection and continuity of evidence
- External and internal investigations
- Locard’s Exchange Principle

## The fundamentals of Incident Management

- Initial response
- Incident classification
- Reporting and escalation procedures
- Integrated Incident Management Response
- Site-specific emergency procedures
- 5 Priorities when responding to specific Incidents
- Incident management team requirements
- Conducting debriefs post-incident
- 5C’s to Incident Management

## Application of Incident Management Plan

- What is an Incident Management Plan?
- Constructing an Incident Management Plan for your organization
- Techniques required to implement the plan
- Implement the incident management plan

## Principles of Investigations

- Locard’s Exchange Principle
- Establishing an investigative mindset
- Observation skills

- Rules of Investigation
- Planning an investigation
- Decision making process
- Working with victims and suspects
- Priorities on attending the scene
- Principles and types of search
- Types, value and collection of evidence
- Crime scene preservation
- Crime typology and how it affects investigations
- Common Questions and Answers regarding investigations
- Investigation Methodology
- Conducting an investigation

**Investigation evaluation**

- How to deal with Evidence found at the scene
- Dealing with the authorities and Police
- Understanding the legal chain of evidence
- Questioning techniques
- How to conduct a professional Interview

**The Scandinavian Academy for Training Center** adopts the latest scientific and professional methodologies in training and human resource development, aiming to enhance the efficiency of individuals and organizations. Training programs are delivered through a comprehensive approach that includes:

- Theoretical lectures supported by PowerPoint presentations and visual materials (videos and short films).
- Scientific evaluation of participants before and after the program to measure progress and knowledge acquisition.
- Brainstorming sessions and practical role-playing to simulate real-life scenarios.
- Case studies tailored to align with the training content and participants work nature.
- Assessment tests conducted at the end of the program to evaluate the achievement of training objectives.

Each participant receives the training material (both theoretical and practical) in printed form and saved on a CD or flash drive. Detailed reports, including attendance records, final results, and overall program evaluations, are also provided.

Training materials are prepared professionally by a team of experts and specialists in various fields. At the end of the program, participants are awarded a professional attendance certificate, signed and accredited by the Scandinavian Academy for Training Center.

**Program Timings:  9:00 AM to 2:00 PM**

**The program includes:**

- A daily buffet provided during the sessions to ensure participants comfort.
- A closing ceremony on the final day to distribute certificates and celebrate participants achievements.
- **Note: All prices are exclusive of 15% Value Added Tax (VAT).**

# Our Success Partners

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