

Scandinavian Academy
Training Center

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Riyadh - Al Khaleej District - Sheikh Abdul Aziz Bin Abdul Rahman Bin Bishr Street - 13223 - Office No. 5 | P.O.BOX : 13224

Course: Administrative law

Code	City	hotel	Start	End	price	Language - Hours
CO-666SA	Alula	Hotel Meeting	2026-12-13	2026-12-17	12950 SR	En - 25

Introduction

This programme has been developed for civil servants and staff working in public sector agencies, offices and local authorities. The course will introduce participants to the core principles and legal rules that govern judicial review and the legal process involved in administrative law. It will also examine specific instances in which judicial review arises, with an emphasis on how litigation can avoided.

Objectives

Upon completion of this course, participants will:

- Have a practical understanding of administrative law
- Understand how a judicial review case is run
- Appreciate the limits that the law places on their decision making powers
- Be able to identify potential areas of litigation within their decision making powers
- Understand how judicial review litigation may be avoided

Outline

Day One:

- Definition of administrative law.
- The emergence of administrative law.
- Administrative law properties.
- Relationship of administrative law and other laws.

- Sources of administrative law.

Day Two:

- Administrative regulation (Central administration)
- Definition of administrative mandate.
- Definition of administrative convention.
- Estimate of administrative decentralization.

Day Three:

- Exactly administrative definition.
- Setting administrative goals.
- The difference between the adjustment of administrative and judicial control.
- Methods and means of administrative seizure.
- Forms of administrative regulations.

Day Four :

- The administrative decision.
- The characteristics of the administrative decision.
- Principles governing the conduct of public utilities administrative control.
- Application of the theory of emergency conditions in administrative contracts.
- Validity of the administrative decision in the right management and the right of individuals.

Day Five:

- Exceptions to the principle of non-retroactivity of administrative decisions.
- Definition of public service.
- Structural organization of public office.
- General conditions for appointment to public office.
- The end of the employee`s service.

The Scandinavian Academy for Training Center adopts the latest scientific and professional methodologies in training and human resource development, aiming to enhance the efficiency of individuals and organizations. Training programs are delivered through a comprehensive approach that includes:

- Theoretical lectures supported by PowerPoint presentations and visual materials (videos and short films).
- Scientific evaluation of participants before and after the program to measure progress and knowledge acquisition.
- Brainstorming sessions and practical role-playing to simulate real-life scenarios.
- Case studies tailored to align with the training content and participants work nature.
- Assessment tests conducted at the end of the program to evaluate the achievement of training objectives.

Each participant receives the training material (both theoretical and practical) in printed form and saved on a CD or flash drive. Detailed reports, including attendance records, final results, and overall program evaluations, are also provided.

Training materials are prepared professionally by a team of experts and specialists in various fields. At the end of the program, participants are awarded a professional attendance certificate, signed and accredited by the Scandinavian Academy for Training Center.

Program Timings: 9:00 AM to 2:00 PM

The program includes:

- A daily buffet provided during the sessions to ensure participants comfort.
- A closing ceremony on the final day to distribute certificates and celebrate participants achievements.
- **Note: All prices are exclusive of 15% Value Added Tax (VAT).**

Our Success Partners

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