

Scandinavian Academy Training Center

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Riyadh - Al Khaleej District - Sheikh Abdul Aziz Bin Abdul Rahman Bin Bishr Street - 13223 - Office No. 5 | P.O.BOX : 13224

Course: Business Analysis

Code	City	hotel	Start	End	price	Language - Hours
IT-255SA	Dammam	Hotel Meeting Room	2026-12-20	2026-12-24	9950 SR	En - 25

Introduction

Business Analysis is the planning, eliciting, analysing, communication and management of the logical requirements of a business before a business information system is designed and built

Business analysis requires specialised knowledge and skills. The process of identifying and defining business requirements is very different from applying technology to address business requirements

Participants will gain knowledge of the best practices and methods for analysing the enterprise, planning and monitoring business analysis activities, eliciting requirements, analysing requirements, managing and communication requirements and assessing and validating business solutions

Version 2.0 of the Business Analysis Body of Knowledge (BABOK) will be used for delivery of the course. Delegates attending the course are entitled to 25 Continuing Development Units (CDUs)

Objectives

This course aims to enable participants to achieve the following objectives:

- Understand the Role of the Business Analyst
- Plan Business Analysis Activities
- Analyse Enterprise Requirements
- Understand how to Manage and Communicate Requirements

- Define the Solution Scope
- Identify Stakeholders
- Elicit Stakeholder Requirements
- Model the Business Dimensions
- Write Effective Requirements
- Manage and Communicate Requirements
- Assess and Validate the Resulting Business Solutions.

Training Methodology

State-of-the-art business analysis methods and techniques are transferred by means of short, focused presentations which are followed by experiential learning workshop sessions. In these sessions the knowledge gained is applied to real-world examples and case studies. Rapid learning of the methods and techniques is achieved by means of group work, individual work, participant discussion, facilitator interaction and constructive feedback

Organisational Impact

- Improved integration between the business and the information technology department of the organisation
- The correct fit between the requirements of the organisation and information systems that are developed or procured
- Reduced information technology development risk, costs and time overruns
- Improved quality of information technology projects

Personal Impact

Delegates will achieve the following byt attending this course

- Be able to work effectively in a solutions development project
- Have the ability to confidently elicit business requirements from business users

and other stakeholders
- Be able to identify the essential requirements of the business at all levels
- Effectively communicate business requirements to stakeholders

SEMINAR OUTLINE

Introduction to Business Analysis

- The role of the Business Analyst
- The Business Solutions Life Cycle (BSLC)
- Selecting the right Business Analysis Techniques
- The essentials of Enterprise Analysis
- Developing a Business case
- Defining Solution Scope

Analysing Requirement

- Identifying system users and other stakeholders
- The Architecture Framework
- An Introduction to Modelling Concepts
- Modelling Data Requirements
- Business Process Modelling for Business Analysis
- Writing Requirements

Eliciting Requirements

- Interviewing Methods
- Observing Business Activity
- Using Questionnaires
- Document Analysis and Observation
- Workshop Facilitation Techniques

Managing and Communicating Requirements

- How to Manage Conflicts and Issues
- Managing Requirements Change
- Maintaining Solution Scope
- Communicating Requirements to Stakeholders
- Gaining Knowledge from Projects

Solution Assessment and Validation

- Assessing solutions that best fits the requirements
- Identifying Gaps and Shortcoming
- Determining Workarounds and Changes
- Assessing the Performance of the Proposed Solution
- Carrying out User Acceptance Testing

The Scandinavian Academy for Training Center adopts the latest scientific and professional methodologies in training and human resource development, aiming to enhance the efficiency of individuals and organizations. Training programs are delivered through a comprehensive approach that includes:

- Theoretical lectures supported by PowerPoint presentations and visual materials (videos and short films).
- Scientific evaluation of participants before and after the program to measure progress and knowledge acquisition.
- Brainstorming sessions and practical role-playing to simulate real-life scenarios.
- Case studies tailored to align with the training content and participants work nature.
- Assessment tests conducted at the end of the program to evaluate the achievement of training objectives.

Each participant receives the training material (both theoretical and practical) in printed form and saved on a CD or flash drive. Detailed reports, including attendance records, final results, and overall program evaluations, are also provided.

Training materials are prepared professionally by a team of experts and specialists in various fields. At the end of the program, participants are awarded a professional attendance certificate, signed and accredited by the Scandinavian Academy for Training Center.

Program Timings: 9:00 AM to 2:00 PM

The program includes:

- A daily buffet provided during the sessions to ensure participants comfort.
- A closing ceremony on the final day to distribute certificates and celebrate participants achievements.
- **Note: All prices are exclusive of 15% Value Added Tax (VAT).**

Our Success Partners

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